

Vermont State University- Lyndon (VTSU) / Student Athlete Advisory Committee (SAAC)

Constitution

NAME

The name of this organization shall be the Vermont State University- Lyndon Student Athlete Advisory Committee (VTSU-Lyndon SAAC).

STATEMENT OF INTENT

The purpose of this club is to act as a liaison between the VTSU- Lyndon Athletic Department and student-athletes; to enhance the overall experience of student-athletes; to promote involvement of student-athletes in the campus and local communities; and to serve as the voice of VTSU-Lyndon student-athletes.

MEMBERSHIP

- Membership is open to all varsity student-athletes
- Each team is required to appoint at least two representatives.
 - o If more than two members wish to participate, the coach and/or team will nominate two members to hold voting privileges.
 - o Consistent with all applicable federal and state laws, and Vermont State University -Lyndon policies, the VTSU-Lyndon SAAC and its subordinate bodies and officers shall not discriminate for or against anyone based on race, gender, religion, culture or sexual orientation.
- In addition, two graduate student athlete representative spots are available for a graduate student athlete in any sport.
 - o The two spots cannot be filled with two graduate student athletes who play the same sport.
 - o If more than two graduate student athletes are interested in filling the graduate student athlete representative spots, then the advisor will decide who the voting representative will be.
 - o The graduate student athlete representative member spots do not need to be filled if there are no eligible or interested students.

EXECUTIVE BOARD

The Executive Board of the VTSU-Lyndon SAAC shall be: President, Vice President, Secretary, Treasurer, and Student Government Association (SGA) representative

1. All active voting members of the organization are eligible to run for an Executive Board position.
2. Executive Board members, elected in April will serve a term of August – May for the following academic year.
3. Elections will be held annually at the end of the spring semester.
4. In case of a tie, there will be a re-vote. If the tie persists, the Advisor will make the final determination.

5. Filling a vacant position shall be as follows:

- a. Nominations and Volunteers will be taken from the body.
- b. The voting body will elect a member from the nominations.

Vermont State University-Lyndon (VTSU) / Student Athlete Advisory Committee (SAAC)

By-Laws

Purpose

1. To act as a liaison between the VTSU- Lyndon athletic department and student-athletes.
2. To enhance the overall student-athlete experience.
3. To promote involvement of student-athletes in the campus and local communities.
4. To serve as the voice of the student-athletes.

Membership

The membership of VTSU-Lyndon SAAC will be made up of two representatives from each of the varsity teams and possibly two graduate student athletes.

- If more than two athletes from each team would like to participate the coach and/or team will nominate two members (excluding graduate student athlete representatives) who will be voting members. More than two athletes may attend meetings; however, only two will be voting members.

Membership Requirements

1. Required attendance at all SAAC meetings and participation in a minimum of two SAAC events.
2. SAAC members shall report back to their teams after each meeting with news and updates. SAAC members will solicit feedback and concerns from their respective teams for discussion and/or resolution by the VTSU- Lyndon SAAC.

3. Represent your team positively and with pride, uphold athletic department student-athlete expectations and code of conduct, and be a role model for the VTSU-Lyndon community.
4. SAAC representatives will come to meetings prepared to record notes and report to the group.

Attendance Policy

- SAAC members from each varsity athletic team are required to attend all SAAC meetings. If a SAAC member is unable to attend they must find a temporary replacement and notify the president and advisor at least 24 hours prior to the meeting.
- Excused absences are allowed for classes, games, and practices only.
- After 2 unexcused absences, you get a written warning, and after 3 unexcused absences, we will ask the coach to appoint a new SAAC representative for your team.

Executive Committee

1. All members of the executive board will be voted on at the end of each year to serve the following year.
2. If an elected member leaves the school over the summer, a special election will take place to fill the position.
3. All of the members of the executive board will serve one-year terms but may be re-elected each year.
4. The positions will be as follows.
 - President: lead meetings, ensure completion of projects, work with the advisor on general committee organization and to set meeting agendas.
 - Vice-President: Assist with general committee organization and lead meetings in the absence of the President.
 - Secretary: Record and distribute detailed meeting minutes, and handle social media.
 - Treasurer: Record and maintain financial records of the club and work with the advisor to collect and maintain funds.
 - SGA Rep: Attend all SGA meetings and report out on athletics and SAAC activities, and report back to the group with the bi-weekly updates and keep everyone updated on any major issues occurring.

Meetings

1. Group meetings will be held at least once per month, more if necessary.
2. Meetings will be held to discuss events, functions, athletic events, fundraising opportunities and any other issue regarding the student-athlete body.
3. In order to pass motions regarding VTSU-Lyndon SAAC, a majority of present voting SAAC members is required.
4. When making decisions regarding spending SAAC funds, two-thirds of present voting SAAC members are required.
5. Roberts Rules of Order will apply.
6. If the SAAC secretary is unable to attend a meeting, another board member will be appointed to record and distribute detailed meeting minutes.

Committees

1. All sub committees will be filled by VTSU-Lyndon SAAC members (not necessarily voting members).
2. Nominations/Volunteers for committees will take place at the first meeting of the academic year and positions will be held for one academic year (August- May).
3. Ad hoc committees will form as needed.

Awards

Annual awards will be presented at the spring banquet. Voting will occur at a spring meeting:

1. VTSU-Lyndon Coach of the Year
2. VTSU-Lyndon Hornet Fan of the Year