

MEISA CHAPTER CONSTITUTION

1. Purpose

The purpose of the MEISA Club (Music & Entertainment Industry Student Association) is to broaden the horizon for the students in the Music Business and Industry program here on campus as well as anyone else in the community who is interested in the music or entertainment field. Our club is open to the public, allowing anyone to gain experience in the local music industry. In order to do this, we will provide club members with opportunities to gain experience in live sound set-up and production, host on and off campus events, and provide our production services to other clubs and the community.

2. Officers and Duties

President

2.00 GPA and 1 year experience in MEISA

- Oversee the operational aspect of the club.
- Conduct the general meetings.
- Approve all contact of club business.
- Divide responsibility among executive board and club members.
- Keep constant flow of communication within the executive board.
- Key Holder to Wheelock Basement Storage Space.
- Key Holder to the Annex (LAC 341) and MEISA closet (LAC 341B)

Vice President

2.00 GPA and 1 year experience in MEISA

- To aid the president in any way possible.
- In the case the president cannot be present to run a meeting the vice president will conduct the meeting in their stead.
- Primary consultant of the president regarding club matters.

Secretary

2.00 GPA

- Take minutes at General Meetings.
- Email minutes to executive board and club members.
- In the case that the President AND Vice-President are not able to attend the general meeting, the secretary will conduct the meeting.
- Secretary will be primarily responsible for upkeep of social media.

Treasurer

2.00 GPA

- To manage finances and financial records.
- To be the main point person regarding club finances.
- Take responsibility for any audits and take necessary action.

SGA Representative

2.00 GPA

- Represent interests of the club at SGA meetings.
- Report voting results from SGA.
- Notify club members of pertinent SGA information.
- Responsible for finding a replacement if they are unable to attend SGA meeting, whether the replacement is exec or genboard does not matter.

Production Manager

2.00 GPA or 1 Year Experience

- Must be or have been an MBI Production Concentration.
- Organizes all production and staffing for MEISA events.
- Point person regarding club equipment and sound at events.
- Maintain accurate inventory of production equipment.
- Will oversee board training during events.
- Key Holder to the Annex (LAC 341), drum closet (LAC 341D), and MEISA closet (LAC 341B)

Assistant Production Manager

2.00 GPA

- Assistant to MEISA Production Manager.
- Maintain accurate inventory of production equipment.
- Will coordinate production of events in Production Manager's stead should the Production Manager be unavailable.
- Will train general club members to use the board.

Lighting Director

2.00 GPA

- Point person regarding lighting equipment and lighting at events.
- Maintain accurate inventory of lighting equipment.
- Will oversee the lighting board during events.
- This role is only eligible for the ballot if the President, Secretary, Treasurer, Production Manager are filled.

Advisor

- Must have prior expertise in and around the club's purpose.
- Must be a professor in the MBI program.

3. Membership

Attend general club meetings.
Provide input on topics discussed in meetings.
Assist in production/organization of club functions.

Non-Discrimination Clause

MEISA or any part thereof shall not discriminate on the basis of race, ethnicity, sex, religion, creed, national origin, sexual orientation, gender identity and expression, disability, age, veterans status, marital status, or any other status protected by law.

4. Election of Executive Board

MEISA re- elections of the executive board will happen by the end of March or in the event of a vacancy on the board.

A person must nominate themselves, or be nominated by an active member of MEISA That person then needs to accept or decline the nomination if nominated by a fellow member.

Once all of the nominations and a short address to the general board have been made, the nominees will leave the room and the members at that current meeting will then vote by raise of hand on each nominee.

In order for a nominee to be elected into the desired position, the majority of members need to vote in favor.

5. Impeachment of Executive Board Members

Should an executive board member fail to perform their duties, or the executive board has justifiable evidence that the member is detrimental to the operation of the club, they will be subject to impeachment.

The process for impeachment will include a presentation of the grounds for impeachment by the executive board, followed by a majority vote taken at a general club meeting.

We will bring the evidence of this member's transgressions to the advisor and they will decide if the impeachment is valid. They can accept or veto our evidence to determine if the impeachment may move forward.

--MEISA CLUB